AC AMC quotation | fictional example

A sample annual maintenance offer for four split AC units. Names, terms and amounts are fictional. Replace them before sending a real quotation.

Provider	Example AC Services	**Customer**	Sample Neighbourhood Clinic
Site	Sample clinic, Pune	**Quote**	DEMO-AC-AMC-01
Proposed term	1 Jan to 31 Dec 2027	**Visits**	4 preventive visits per year

Covered units

Location / unit	Type / size	Qty	Labour-only / year	Parts-inclusive / year
Reception / AC-01	Split / 1.5 TR	1	Rs 1,800	Rs 3,100
Consulting 1 / AC-02	Split / 1.5 TR	1	Rs 1,800	Rs 3,100
Consulting 2 / AC-03	Split / 2 TR	1	Rs 2,100	Rs 3,600
Office / AC-04	Split / 2 TR	1	Rs 2,500	Rs 4,200
Annual total before tax		4	Rs 8,200	Rs 14,000

Two coverage choices

Term	Labour-only offer	Parts-inclusive offer
Preventive work	Four planned visits: cleaning, filter check and operating inspection.	The same four planned visits.
Breakdown support	Chargeable after separate quote and approval.	Labour for up to two callouts included; other parts quoted separately.
Parts and refrigerant	Excluded. Replacement parts quoted separately.	Filter media and standard capacitors included; refrigerant excluded.
Exclusions	Pre-existing faults and major replacements.	Pre-existing faults, compressor and refrigerant.
Payment terms	50% on acceptance; 50% after six months.	Same proposed payment schedule.

Before sharing a real offer: confirm the exact unit list, visit scope, covered parts, exclusions, response commitment, dates, payment terms and applicable tax. The amounts above are before tax; no GST rate is assumed. An accepted quotation is followed by a separately agreed AMC contract and visit schedule.